

**Plymouth District Library
Dunning-Hough Library
223 S. Main Street
Tuesday, June 17, 2008 - 7:30 p.m.
Minutes**

1. Call to order and attendance - President Pappas called the meeting to order at 7:33 p.m.

PRESENT: Trustees Anderson, Bacyinski,* Broderick, George, and Pappas

ABSENT: Trustees Hickey and Mackie

ALSO PRESENT: Patricia Thomas, Director; Barbara Kraft, Secretary; Pat Carter, Assistant Support Coordinator

PUBLIC: Michael Vaz - 1075 Roosevelt, Plymouth
John R. McKinnon - 254 Blunk, Plymouth

2. Approve agenda - Resolved by Trustee Anderson, seconded by Trustee Broderick to approve the agenda, rescheduling Item 10.2 to next month's meeting.

AYES: 4 NAYS: 0 PASSED

3. Approve minutes of the May 20, 2008 meeting - Resolved by Trustee Anderson, seconded by Trustee George to approve the minutes of the May 20, 2008 meeting.

AYES: 4 NAYS: 0 PASSED

*Trustee Bacyinski arrived here at 7:35 p.m.

4. Public Comment - Mr. McKinnon distributed a 13-page RFID project report and commented briefly on his findings and concerns. Whereas he was not initially for this project, now he would support it given that it is continued to be responsibly and thoroughly researched by the Board and assessed by our attorney.

Resolved by Trustee George, seconded by Trustee Anderson to make Mr. McKinnon's report a part of our permanent records.

AYES: 5 NAYS: 0 PASSED

5. Financial report and list of May bills - Resolved by Trustee Bacyinski, seconded by Trustee Anderson to accept the financial report.

AYES: 5 NAYS: 0 PASSED

Resolved by Trustee Anderson, seconded by Trustee Bacyinski to approve for payment check numbers 14478 through 14566 and payroll transfers for May and retirement transfer for April.

AYES: 5 NAYS: 0 PASSED

6. Librarian's report - was read and discussed; added:

- Director Thomas answered Board check signer's question regarding payment to Carl T. Miller, Consultant. We are using his services on an 'as-needed' basis specifically for integration and migration from our T1 line to our T2 line. Using his high level skills as a project consultant is a more cost-effective plan than hiring a new employee.

- The Actuarial report was received on our VEBA account. It was reviewed and will be a topic of discussion at the next VEBA meeting August 4.

7. Trustee reports - nothing to report

8. Committee reports - nothing to report

9. Old business

9.1 RFID/Self-Check Purchase

Trustee Anderson made a power point presentation, highlighting all the major components and benefits of the RFID/Self-check project. The Board appreciated his excellent summation. Great job!

Resolved by Trustee Anderson, seconded by Trustee Broderick to authorize purchase of ITG RFID Security System and three (3) self-checkout stations from Sirsi/Dynix with attorney approval for a total cost of \$176,961.62, funds to be taken from ‘Capital Improvements.’

AYES: 5 NAYS: 0 PASSED

Resolved by Trustee Bacynski, seconded by Trustee Anderson to authorize purchase of PC and auxiliary equipment for up to three (3) self-checkout stations not to exceed \$4,000 from ‘Capital Improvements.’

AYES: 5 NAYS: 0 PASSED

Resolved by Trustee Bacynski, seconded by Trustee Anderson to authorize purchase of self-checkout furniture from Library Design Associates for a total of \$14,019, funds to be taken from ‘Capital Improvements.’

AYES: 5 NAYS: 0 PASSED

10. New business

10.1 Five Year Plan - The Library’s five year budget projection is intended to provide a basis for preliminary discussion of the 2009 operating budget. The spreadsheet incorporating audited figures through 2007, actual budget for 2008 and preliminary information for 2009 was reviewed and discussed.

11. Adjourn - Resolved by Trustee Broderick, seconded by Trustee Bacynski to adjourn the meeting at 8:30 p.m.

AYES: 5 NAYS: 0 PASSED